

**Claiborne Association Board**  
**April 18, 2024**

In Attendance: Jim Richardson, Phil Sayer, Terry Babb, Maura Bollinger, Terry Boos, Will Murdoch, Martha Hamlyn

Minutes - March minutes distributed in advance. Maura motioned to approve, second by Martha and approved by vote.

Treasurer's Report

- Balances: Operating Account = \$12,369; Building Improvement Account = \$3,196; Building Reserve Account = \$14,552 (in CD); Endowment Fund \$108,204.
- We had generous \$10,000 donation to Endowment that put us over the \$100,000 goal. Jim will write a note.
- Operating balance was down due to deposit made on patio door (\$2,500), pumping septic (\$960) and the new refrigerator (\$995).
- We did receive \$470 in various donations in memory of Beth Furman. Jim wrote a thank you to Garry and sent him a list of donors. Jim would like to order a brick for the walkway for the Furmans. The board felt this was a good idea and purchase of brick approved.
- Maura asked about the timing and process for preparing next year's budget and including a "set aside" for building reserve in case of some catastrophe. The operating account is large enough to pay for normal and regular budget items. Terry Boos is working on a future maintenance schedule but Will said it should be more than 5 years before we would need any major capital improvement.

Building Committee

- Shed is installed. There is only 1 small shelf. Alan Farr recently asked Will if there was anything he can help with so Will can ask if he could build some shelving.
- Shed may eventually need a vent above the door to dissipate heat.
- Terry Boos said Kirke reminded her the building was to have washer and dryer as part of it being a resiliency center. Jim will follow up with Kirke.
- The septic tank has two 2,000 gallon holding tanks. When it was pumped 3,845 gallons was removed. The float that triggers alarm was not attached properly and one of the lid screws had stripped so a new lid was ordered. It's hard to imagine 4,000 gallons of water was used, but it looks like we will need to budget \$1,000 a year for pumping. Terry Boos mentioned there was a proposal in the file from Tyler for monitoring and pumping. It was decided we should wait 6 months and then check the tanks to see what's going on (approximately October).
- Marty Bollinger had a brass plaque made with the history of the anchor that Dan Higgins gave us. Board approved attaching it to the exterior where the anchor is placed.
- Terry Babb will schedule with Patchetts Fire Prevention Service to inspect and tag all the extinguishers and have them put us on a yearly schedule.

### Program Committee

- Movie night is over for the summer. There was a pop-up pot luck, Cinco de Mayo/Spring General Meeting and we have one more concert to be scheduled in May.
- Need to schedule an outside clean up day to clean up the orchard, wash windows etc.

### Investment/Finance Committee

- Susan Cooper agreed to be on committee. There will be a virtual meeting with the investment counselor to include Leslie Smith, Libby, Phil and Jim
- Maura said Marty Bollinger is available for this committee as well. Phil had emailed him but had an old email. New contact is [mjbollinger87@gmail.com](mailto:mjbollinger87@gmail.com).

### Miscellaneous

Rob Todd agreed to put together nominating committee so first step he will be approaching current members to determine intent to continue.

The Development Committee has draft ready to be addressed and mailed for educating members on the endowment fund and campaign for the future.

Meeting Adjourned 8:15 PM

Next Meeting May 16.