

Claiborne Association Board
June 27, 2024

In Attendance: Jim Richardson, Phil Sayer, Terry Babb, Martha Hamlyn, Terry Boos

Minutes - April minutes distributed in advance. Motioned made and seconded to approve minutes as submitted.

Treasurer's Report

- Balances: Operating Account = \$11,904; Building Improvement Account = \$3,197; Building Reserve Account = \$14,650 (in CD); Endowment Fund \$113,945.
- The CDs are due to mature July 18. Currently at 4% and the bank thought the new rate would be 5%. Board approved letting the CD continue.
- Phil reported that the State of MD confirmed acceptance of the Articles of Revival he filed. This puts us back "in good standing". In the future by April 15 and each year thereafter a report of personal property needs to be filed with the state – done on line.
- At the last meeting Jim received board approval to order a brick for the Furhmans. It hasn't been ordered so Jim will talk to Garry to see what he would like on the brick.
- An invoice came in from Safe House – is this the same as Bay Security, the monitoring for the alarm? There is an address in Cambridge versus Bay Street in Easton. Phil will follow up.
- Also need to verify how the security account can be accessed if someone needs to place a call. Right now they ask for the phone number on the account so someone would need to know that – it may be Kirke's phone number

Audit

- Jim will check with Steve Friedberg and ask if he would do an audit at the end of this fiscal year.

Endowment Committee and Development Committee

- Phil distributed a draft being worked on that explains the Endowment.
- Endowment committee members: Phil Sayer, Libby Moose, Marty Bollinger, Susan Cooper.
- The first mailing (Step 1) of the Development Committee was sent out and will be followed by Step 2 and Step 3. Since the first mailing to date, Phil has received one donation earmarked for the Endowment.
- Terry Babb inquired about putting this information on the website. A quick look at the website (after the meeting) there doesn't seem to be any information about the Endowment Fund.

Budget/Slate/Picnic and General Meeting

- Phil will be away but will have a proposed budget for the July board meeting – categories of spending and what is proposed for the next year.
- Picnic is scheduled for August 17 at the Bollingers.

- Available in advance of general meeting should be agenda, minutes from Spring General for approval, budget and slate of candidates to be voted on.
- Nominating Committee Rob Todd and Mary Gregorio have submitted a slate: Mike Kuperberg, President; Jennifer Shea, Vice President; Terry Babb, Secretary; Phil Sayer, Treasurer. At-large board members are Shirley Cockey, Will Murdoch, Maura Bollinger.

Building Committee

- Jim installed an air vent over the door of the shed and Alan Farr built shelves. Garry Furhman donated left over shingles we can use when we replace the shed roof.
- Jim used some of the dirt from the trenching and filled in around the front parking edge. He also bought a sturdy “farm hose” for watering and fixed the bench. Jim is a busy bee!

Program Committee

- The last concert of the series was wildly successful. The cost to the community was higher but it was so successful that we still made a little money.
- In addition there was a birdhouse making event and some of the ladies night participants scheduled a wine event at Bordeleau through Paul Cooper.
- On July 2 there will be a private event for family of Beth Furhman. Since they are members of the association there is no facility fee but they will cover a cleaning fee. Program Committee is contributing flowers and desserts.
- Then July 4 will be annual parade and ice cream. Hall will be decorated on July 3.
- Since we have window coverings to block light there are plans to have a movie night – on a Sunday to include dessert.

Meeting Adjourned 8:00 PM
Next Meeting July 18.