

CLAIBORNE ASSOCIATION BOARD MEETING - MINUTES

February 13, 2018

Submitted by Terry Babb

In Attendance: Rob Todd, Kirke Harper, Steve Friedberg, Terry Babb, Bill Sewell, Jake Flory, Jim Richardson, Martha Hamlyn, Janet Friedberg and Jess Murphy

Meeting called to order at 7:05 p.m. Rob opened meeting with a thank you to Jim and Martha for donating and distributing prints as a fund drive thank you. The final tally was in excess of our \$20,000 goal. The minutes for January were sent by email ahead of the meeting and there being no changes, Kirke moved and Bill seconded motion to approve. Rob said that he would pick up on the design of window plaques from Pete. They won't be needed until after all windows are painted or stained.

Treasurer's Report

- Money Market account has a balance of \$42,193.21 and the checking account \$9,366.14
- Rob has paperwork to establish business accounts with our tax exemption certificate. We will get a 10% discount at Lowe's and Warrens Woodwork has indicated they would give a discount as well.

ShoreRivers Riverkeeper Group and Stormwater Management

- Jess Murphy came to discuss possible stormwater management opportunities working with the local riverkeeper group, ShoreRivers. Jess became familiar when they recently completed a project at Chesapeake College. One of the things they do is write grants to fund projects that would improve the watershed using Best Management Practices for rain gardens, bio retention, wetlands reconstruction, etc.
- They are seeking a community to work with so Jess, Rob and a representative from ShoreRivers recently walked through Claiborne and identified many opportunities. The idea is to start with a grant for conceptual design phase. It is a very competitive process but if we were to get the grant for the design phase, the ultimate decision on any particular project is up to the community and/or landowner. There are several areas identified at the Community Hall such as pervious paving, bayscape and tree planting, rain garden, rain barrels and could possibly tie into traffic calming, a sidewalk, orchard. Janet mentioned the issue of future maintenance of projects and this is usually done through an agreement with the landowner.
- A Motion was made by Kirke that the board prepare a letter of support for ShoreRivers to proceed with the grant submission for the design phase of a stormwater management plan based on the ability of having prior approval of any specific projects. Second by Rob and approved by vote.
- We should hold off on Bridges doing any work. If we did get the grant the Hall could be the central project.
- Rob will send newest site plan to Jess.

Renovation Budget

- As of this treasurer's report we are \$4,000 to the good if all estimates hold true. All of this is due to contributions. We should have another \$200 coming in for the 2 pews that are spoken for.
- Rob added to the electric budget after getting the recent \$500 bill for heat that was on during construction. Also the amount budgeted for carryover into the new fiscal year was increased.
- Refinishing the floors was not in the budget but will need to be done.

Building Committee

- Drywall is finished and painted.
- Next projects are to lay the floor in bathroom, bring in the cabinets, trim out and paint the windows and baseboard. Martha and Pat picked out floor tile. Jake and Will worked up trim detail.
- We don't have all the kitchen cabinets needed so considering where to find additional.
- The propane tank is in and line needs to be brought through the foundation to the hot water heater.
- HVAC contractor will come back with grills and returns.

Program Committee

We are having movie night and a movie/soup night once a month. For Valentines Day will have movie and dessert. With all the construction there are no other plans.

Traffic Calming

- Kirke met with county traffic engineer and roads superintendent on Feb 3. They will be putting a new 40 mph sign at Cockey Road and also may install a sign for reduced speed ahead. They will also put a 25 mph sign as people leave the landing.
- A traffic island is not possible but they liked the idea of a welcome sign. It would have to be located near the Verizon box not at Cockey Lane. If we want to put vegetation around the sign, we have to maintain it. They gave the name of the forester who works with Choptank Electric to advise the type of trees and possible source of funding. They also emphasized the need to be cautious of impact on visibility.
- There was discussion of future review of the stop signs at Landing Road and Claiborne Road/Rich Neck but they would want to hear from the community.
- They are open to possibility of installing rumble strips on the landing road and also entering the community if we want them. They would not do any white lines in the road but could mark the rumble strips with yellow.
- Kirke also advised them of the dangerous broken culvert near Maple Hall Road. They will also see if a ditch crew could make a swale in the right of way along Bayside Drive.

Motion to adjourn at 8:20 p.m.